Report Rubric

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Task Description | 0-=F  Did not do | 1-10=D  Did, but poorly | 11-15=C  Did satisfactorily | 16-20 =B  Did well | 21-25 =A  Did Exceptionally Well |
| **Packet**  Preliminary Info |  |  |  |  |  |
| **Plan/Outline** |  |  |  |  |  |
| **First Draft** |  |  |  |  |  |
| * Site Sources |  |  |  |  |  |
| * Revision |  |  |  |  |  |
| * Editing |  |  |  |  |  |
| **Second Draft** |  |  |  |  |  |
| * Site Sources |  |  |  |  |  |
| * Revision |  |  |  |  |  |
| * Editing |  |  |  |  |  |
| **Third Draft** |  |  |  |  |  |
| * Site Sources |  |  |  |  |  |
| * Revision |  |  |  |  |  |
| * Editing |  |  |  |  |  |
| **Final Draft** |  |  |  |  |  |
| * Title Page |  |  |  |  |  |
| * Report Indenting Paragraphs |  |  |  |  |  |
| * Grammar (CUPS) |  |  |  |  |  |
| * Site Sources |  |  |  |  |  |
| * Transitions |  |  |  |  |  |
| * 2-3 Star Sentences |  |  |  |  |  |
| * Conclusion |  |  |  |  |  |
| * Bibliography |  |  |  |  |  |
| * Clarity of Information |  |  |  |  |  |
| **TOTAL POINTS** | 18 and lower | 19-29 | 40-49 | 60-69 | 70-80 |
| \_\_\_\_\_\_\_\_\_/\_\_\_\_\_80\_\_\_\_ |  |  |  |  |  |

Comments: